

18 October 1956

Chief, Records Management Staff

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Chief, Records Management Staff

Mr. [REDACTED]

Disposition Action - Job No. 53-195

1. Reference is made to Form No. 141 for the subject job number. This form indicates that the subject job will be destroyed on 5 November unless otherwise notified by this Office.

2. An examination of Records Control Schedule No. 22-55 and of the retirement request indicates that the item number cited (302) as the disposition authority is not necessarily correct. The material in this job number could fall under various item numbers on the schedule. For instance, the material in box number two could also fall under Items 302 and 324. (Item No. 324 is permanent material.) The material in box number three could fall under Items 302 and 306.

3. Since there is some doubt as to whether Item No. 302 is the correct authority, and since such determination rests with this Office, these records are not authorized for destruction until this office has had a chance to contact the Geography Division for their comments. You will be advised as soon as possible.

4. Copies of the Retirement Request (Form No. 60-52) and the Disposition Action (Form No. 141) are attached, as is a copy of a memorandum to the Chief, Geography Division requesting clarification.

Attachments (3)

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